



# STONE RIDGE CHRISTIAN

*Building Excellence, Shaping Generations*

Thank you for your interest in Stone Ridge Christian Schools-Castle Fields. We appreciate that your upcoming event is very important and would like to assist you as much as possible. Included in this package are the following items:

- Stone Ridge Christian Rules and Regulations of Renting Castle Field Facilities
- Stone Ridge Christian Application for Use of Castle Field Facilities
- Stone Ridge Christian Castle Field Facilities Rates and Charges
- Stone Ridge Christian Castle Field Rental Agreement

The following outline is essential to a smooth and efficient process. Please take a moment to become familiar with our guidelines.

- Read the Rules and Regulations of Use before filling out the application.
- Complete the Application for Use of Facilities. Please be specific when answering all questions.
- Mail, fax or email your application to Stone Ridge Christian Schools, attention: Joe Darretta. Submit a \$150 security deposit, (refundable in its entirety unless clean up or repairs are necessary.)
- Ask your insurance company to issue a Certificate of Insurance, with Stone Ridge Christian Schools named as co-insured; you will be required to have \$1,000,000 in liability insurance. Fax or mail the Certificate of Insurance to Stone Ridge Christian Schools, attention Amy Castorena.
- Upon receipt of your application, application fees and Certificate of Insurance, your event will be considered. You will be sent a prepared Rental Agreement to sign and return once your rental is approved and calendared. Arrangements to discuss specific needs for your rental will also be made at that time.

Should you have any questions or require additional information, please feel free to contact me at the number below.

In His Service,

Joe Darretta  
Athletic Director  
Phone: (209) 386-0322 Fax: (209) 384-0344  
Email: [jdarretta@srcs.us](mailto:jdarretta@srcs.us)

Stone Ridge Christian High School 2738 Dan Ward Road. Merced, CA 95348

**STONE RIDGE CHRISTIAN HIGH SCHOOL - CASTLE FIELDS APPLICATION FOR USE OF FACILITIES**

Date of application: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name of organization \_\_\_\_\_

Name of contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternative Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Person in charge of use: \_\_\_\_\_

Castle field facilities desired:

\_\_\_\_ Football Field \_\_\_\_ Baseball Field \_\_\_\_ Softball Field

Weekly/Daily usage dates: \_\_\_\_\_ to \_\_\_\_\_

Times: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Description of Activity

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Number of people using facility: \_\_\_\_\_ Estimated adults \_\_\_\_\_ Estimated children (17 and under)

Carrier of Insurance

Carrier: \_\_\_\_\_

Policy No# \_\_\_\_\_

Dates of Coverage: \_\_\_\_\_ to \_\_\_\_\_

Amount of Coverage: \_\_\_\_\_

In order to be considered for facility rental, you must provide Stone Ridge Christian Schools with a Certificate of Insurance naming Stone Ridge Christian Schools-Castle Fields as co-insured. Liability insurance must be in the amount of \$1,000,000.

## **STONE RIDGE CHRISTIAN HIGH SCHOOL-CASTLE FIELDS**

### **RULES AND REGULATIONS OF FACILITIES RENTING**

- 1.) Reservations must be made at least 3 weeks in advance. Reservations must be in writing, using the Application For Use Of Castle Field Facilities provided by Stone Ridge Christian Schools. No phone reservations will be accepted.
- 2.) Stone Ridge Christian Schools-Castle Field facilities are primarily for the use of the student body and their activities. At times, the school facilities will be made available for rental to groups in the community. However, these groups are to understand that changes in school schedules may cause previous arrangements for the use of the facility to be rescheduled or cancelled.
- 3.) If the renter cancels, a 50% refund will be made provided cancellation is 10 days before the event.
- 4.) Reservations may not be re-assigned or sub-let to any individual or group.
- 5.) Consumption of alcoholic beverages, smoking, gambling, profanity, or unruly behavior is prohibited at Stone Ridge Christian Schools-Castle Fields at all times.
- 6.) Stone Ridge Christian Schools must approve decorations, signs, banners etc. in advance. Decorations, signs and banner must be removed immediately after the event by the group renting the facility.
- 7.) A \$150 security deposit is required to rent the facility. The security deposit may be reduced accordingly to cover expenses due to clean up or damage associated with use of the facility. Security Deposit, in its entirety or reduced amount will be reimbursed within 21 days. Recurring groups may make a one-time security deposit however, if Stone Ridge Christian Schools-Castle Fields must use the deposit to repair or clean the facility, a replacement deposit is required for the next rental. The individual or organization granted use is responsible for reimbursing Stone Ridge Christian Schools for any and all damage to the property caused by such use.
- 8.) You must be 21 years of age or older to rent Stone Ridge Christian Schools-Castle Field facilities.
- 9.) The organization or individual is responsible for completing within the time specification on the application, the putting up and taking down of all tables, chairs, decorations, and any other preparations and clean up associated with the activity.
- 10.) Use after the hours specified on the application will be billed at 150% of normal rate.
- 11.) Standing reservation for regularly scheduled events may be confirmed for up to one year. A new application must be filed each year.
- 12.) A Certificate of Insurance naming Stone Ridge Christian Schools-Castle Fields, as co-insured for the rental date(s) must be on file with Stone Ridge Christian Schools. Liability insurance must be in the amount of \$1,000,000.
- 13.) There is no loitering on the Stone Ridge Christian Schools-Castle Fields Facilities. The renting groups or individuals are to ensure that students, participants and/or spectators are not loitering in other areas of the facilities before, during or after the event. All traffic laws are in effect on roads and parking lots.
- 14.) Payment of rent is due one week prior to event.

## STONE RIDGE CHRISTIAN HIGH SCHOOL-CASTLE FIELDS FACILITIES RATES AND CHARGES

### CLASSIFICATION OF USE:

GROUP 1 - Christian Churches or non-profit incorporated Christian organization. See the Rates Chart.

GROUP 2 - Other community non-profit incorporated groups. See the Rates Chart.

GROUP 3 - Commercial or private groups. See the Rates Chart.

<b>Facility</b>	<b>Group 1</b>	<b>Group 2</b>	<b>Group 3</b>
Football Field	\$75/HR	\$100/HR	\$125/HR
Baseball Field	\$25/HR	\$30/HR	\$40/HR
Softball Field	\$25/HR	\$30/HR	\$40/HR

\*The hourly rate is based on a minimum of 2 hours. Renting Stone Ridge Christian Schools-Castle Fields for baseball and softball over a 5-hour period would be \$200 per day; \$500 per day for football. An extra \$40 will be charged per hour for the use of lights. Please contact our Athletic Director for equipment rental fees if needed.

Stone Ridge Christian-Castle Fields is located on 2130 Industrial Way. Atwater, CA 95301

**STONE RIDGE CHRISTIAN HIGH SCHOOL-CASTLE FIELDS RENTAL AGREEMENT**

Name of Organization: \_\_\_\_\_

You have been approved to use the \_\_\_\_\_ at Stone Ridge Christian Schools-Castle Fields on \_\_\_\_\_. Please sign and return this agreement in order to reserve the above-mentioned facility at the indicated time. This agreement incorporates the statements made in an Application for Use of Facilities of \_\_\_\_\_.

I have read and agree to the Rules and Regulations of Facilities Renting pertaining to the rental of Stone Ridge Christian Schools-Castle Field facilities. I understand that the Rules and Regulations of Facilities Renting may be changed without notice and that the use of the facility is subject to whatever rules and regulations may be in effect on the day of use of the facility. I further understand that my organization will be held financially responsible for any damage to facilities or equipment that occurs through our group's use of the facility.

I understand and on behalf of my organization agree to accept the risk of bodily injury and/or property damage which we may cause, incur or cause a third party to incur as a result of the use of Stone Ridge Christian Schools-Castle Fields property. We shall indemnify, defend and hold harmless Stone Ridge Christian Schools-Castle Fields, its Boards, its employees and its agents from and against any and all claims, losses, suits or judgments arising from, or in connection with our use of Stone Ridge Christian Schools-Castle Field property.

Any claim or dispute involving arising from or related to our use of the Stone Ridge Christian Schools-Castle Fields property shall be settled by mediation and, if necessary, legally binding arbitration in accordance with the Rules of Procedure for Christian Conciliation of the Institute for Christian Conciliation. Judgment upon any arbitration decision may be entered in any court otherwise having jurisdiction. Each party will bear their own costs and expenses of the arbitration and an equal share of the arbitrator's fees. Any arbitration shall be subject to the same statutes of limitations as would apply in the absence of an arbitration provision. WE IRREVOCABLY WAIVE OUR RIGHT TO A COURT OR JURY TRIAL.

This contract may be terminated by either party by personal delivery to the Chief Financial Officer, Chief Executive Officer or Renter.

Authorized signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of person signing: \_\_\_\_\_ Title: \_\_\_\_\_

-----**For Internal Use Only**-----

SRC Authorized signature \_\_\_\_\_ Date: \_\_\_\_\_

Payment received \_\_\_\_\_ Event calendared \_\_\_\_\_ Deposit received \_\_\_\_\_

Group classification \_\_\_\_\_ Insurance received \_\_\_\_\_ Application fee \_\_\_\_\_