



San Joaquin Valley Christian School Association Stone Ridge Christian Staff Application

Your interest in Stone Ridge Christian is appreciated. We invite you to fill out this initial application and return it to our school office. If an opening occurs for which you may qualify, we will notify and ask you to send your resume to our office. If we have continued interest in your candidacy, we will arrange for a personal interview.

We realize that the key to a successful Christian school is its staff. We are seeking applicants who are professionally qualified, who love young people, and who, by the pattern of their lives, are Christian role models (**Luke 6:40**).

We look forward to receiving your initial application. Thank you for your interest our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

Date: _____

Position Desired _____ What are your dates of availability? _____

A. Applicant's Name and Address

Name _____
First Middle Last

Date of Birth: ____/____/____

Please Circle: Male / Female

Current Address: _____
Number City ST ZC

How long at this address? _____

Phone _____ Cell [] Home []

E-Mail Address: _____

Do you possess a valid driver's license? Yes [] No [] Which state? _____

Are you legally authorized to be employed in the USA? Yes [] No []

B. Education Information

Do you have a high school diploma? Yes No

	School Name, City, and State	Course of Study/Major	Graduated	Degree Received
High School				
College				
Other				

Certifications: Please list certifications you currently hold or will hold by the start of employment. i.e. EMT, WFR, Basic First Aid, CPR etc.

Certification	Exp. Date	Certification	Exp. Date	Certification	Exp. Date

C. Position

Interested in: Full time _____ Part time _____

Are you specifically trained or have you had experience in the following:

Check all that are applicable.

- Receptionist
- School secretary
- Filing clerk
- Teacher aide
- Bookkeeper / Accounting
- Administrative Assistant
- First Aid Provider / Nurse
- Custodian
- IT work
- Cafeteria worker
- Childcare worker
- School Setting Experience:

Other _____

Special skills

- Word processing: _____ wpm
- Word
- Excel
- PowerPoint
- Publisher
- Adobe Pro
- Scheduling
- Proofreading
- Data Entry
- Record Keeping/Management
- RenWeb School Software
- Google Apps
- Gmail
- Calendaring
- Google Drive (formerly Google Docs)
- First aid certification
- CPR/AED certification
- MAT certification
- Notary
- Other _____

Would you be willing to take courses/training for the previous special skills if needed? Yes No

If you desire, you may list any additional qualifications, skills, experiences, or interests:

D. Christian Background

Please carefully read our statement of faith (attached) and indicate your degree of support:

___ I fully support the school's statement of faith

___ I support the statement of faith except for any areas listed and explained on separate paper. These areas represent either disagreements or items for which I have not yet formed an opinion or a conviction.

Which church do you attend? _____

What is your local church affiliation? _____

Are you currently a member in good standing? _____ Years? _____

Which church activities are you involved in and what is your degree of regularity?

E. Personal Philosophy

Why are you interested in working at Stone Ridge Christian?

What are the main characteristics that distinguish a Christian School from public?

What areas do you feel are your strengths and weaknesses?

Please summarize any additional information that you would like to present regarding your candidacy for this position.

F. Employment History

List all work experience for the past ten years beginning with your current or most recent position.

Company Name _____ Employed from _____ to _____

Address (Street, City, State, Zip) _____

Name & Title of Immediate Supervisor _____

Telephone _____ Your Title _____

Reason for leaving _____

Description of Responsibilities: _____

Company Name _____ Employed from _____ to _____

Address (Street, City, State, Zip) _____

Name & Title of Immediate Supervisor _____

Telephone _____ Your Title _____

Reason for leaving _____

Description of Responsibilities: _____

Company Name _____ Employed from _____ to _____

Address (Street, City, State, Zip) _____

Name & Title of Immediate Supervisor _____

Telephone _____ Your Title _____

Reason for leaving _____

Description of Responsibilities: _____

Company Name _____ Employed from _____ to _____

Address (Street, City, State, Zip) _____

Name & Title of Immediate Supervisor _____

Telephone _____ Your Title _____

Reason for leaving _____

Description of Responsibilities: _____

Company Name _____ Employed from _____ to _____

Address (Street, City, State, Zip) _____

Name & Title of Immediate Supervisor _____

Telephone _____ Your Title _____

Reason for leaving _____

Description of Responsibilities: _____

May we contact the employers listed above? If not, indicate the one(s) you do not wish us to contact.

Has any employer ever subjected you to disciplinary action, suspension, or termination or asked you to leave a paid or unpaid position on the grounds of any unlawful sexual behavior or violation of an employer's sexual misconduct policy or anti-harassment policy?

Yes [] No []

If yes, please attach a statement or explanation.

Have you ever resigned a position to avoid termination or discharge? Yes [] No []

If yes, please attach a statement or explanation.

Have you ever been suspended or resigned in lieu of discharge from any position? Yes [] No []

Have you ever been charged in civil or criminal proceedings with improprieties regarding children? Yes [] No []

Have you ever entered a plea of guilty or a plea of "no contest", or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation for any crime other than a minor traffic offense? Yes [] No []

Our school welcomes employees, volunteers and students of different nationalities, races and denominations. How have you demonstrated an ability to work with others that may be different from you or have beliefs different from yours?

Please describe any difficulties that you may have encountered: _____

G. Personal References

List two references who are qualified to speak to your spiritual experience (list current pastor first) and two references qualified to speak to your professional training and/or experience (list current employer or supervisor first).

Name	Phone Number	Email Address
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Pastor		
Other spiritual reference		
Current employer/supervisor		
Previous employer/supervisor		

H. Applicant's Certification and Agreement

I understand that Stone Ridge Christian does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age or disability.

I hereby certify that I have not knowingly withheld any information that might adversely affect my chance for employment, and that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact on the application, supporting documents, or interviews may prevent me from being hired, or, if hired, may subject me to immediate dismissal regardless of when or how it was discovered. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize Stone Ridge Christian to thoroughly interview the primary references that I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize my former employers and any other references to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, any former employers, all other references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of fingerprints as is necessary for such investigation. Such costs associated with obtaining fingerprints will be my cost to bear; not the school's cost. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditional until the school has received the background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this application for employment is valid for no more than 120 days. After that, I must resubmit an application in order to be considered for positions at this school.

I understand that this is only an application for employment and that no employment is being offered at this time.

I understand that failure to complete any portion of this application or to sign this application will result in rejection of my application.

I certify that I have carefully read and do understand the above statements.

Applicant Signature

Date

San Joaquin Valley Christian School Association Mission Statement

Together with parents and the church, San Joaquin Valley Christian School Association exists to educate students in developing their unique God-given potential.

Vision

Students will be equipped academically, spiritually, physically, and socially to impact their community and the world for God.

Core Values

Christian—all activities are experienced through the lens of Christian faith; guide students to understand that God is at the center of every pursuit of knowledge.

Excellent –pursue excellence in all areas

Community—become a community and be involved in our community

Generational—a lasting school that has generations of students and supporters

STATEMENT OF FAITH – Please read and initial

Each member of the Board of Directors and each employee of the Corporation, having accepted Jesus Christ as personal Savior, shall subscribe annually in writing to the following Statement of Faith:

GOD THE FATHER: That God is the Creator and Ruler of the universe. He eternally exists in three persons: the Father, the Son, and the Holy Spirit. These three are co-equal, co-eternal and are one God.

GOD THE SON: That Jesus Christ is the Son of God. He is co-equal with the Father and possesses all the attributes of deity. Born of a virgin, he lived a sinless human life and offered Himself as the perfect sacrifice for the sins of all people by dying on the cross. He arose from the dead after three days to demonstrate His power over sin and death. He ascended to the right hand of the Father and will return again someday to reign as King of kings and Lord of lords.

GOD THE HOLY SPIRIT: That the Holy Spirit is co-equal with the Father and is a divine person possessing all of the attributes of God. He convicts the world of sin, righteousness, and judgement. The Holy Spirit lives in the life of every believer. He develops a Christ-like character in believers, empowers them for ministry and brings comfort in times of hurt.

THE BIBLE: That the Bible is God's infallible, authoritative Word to us. It is written by human authors under the supernatural guidance of the Holy Spirit. It is the supreme source of truth for Christian beliefs and living. Because it is inspired by God, it is the Truth without any error.

MAN: That man was made in the spiritual image of God, to be like Him in character. Man was the supreme object of God's creation. Although every person has tremendous potential for good, all of us are marred by an attitude of disobedience towards God called "sin". Sin separates people from God and keeps us from a right relationship with God.

SALVATION: That salvation is God's free gift to us but we must accept it. We can never make up for our sin by self-improvement or good works. Only by trusting in Jesus Christ as God's offer of forgiveness can anyone be saved from sin's penalty. When we turn from our sinful life and turn to Jesus Christ in faith, we are saved.

ETERNAL DESTINY: That man, was created to exist forever. We either exist eternally separated from God by sin, or eternally with God through forgiveness and salvation. To be eternally separated from God is Hell. To be eternally in union with Him is eternal life. Heaven and Hell are real places of eternal existence.

MARRIAGE: Marriage is ordained by God in the Bible. The religious covenant of marriage is between one man and one woman as created by God and provides the foundation and definition for the family.